



Attendees

Attendees	Thea, Gillian, Max, David, Emma, Mark (minutes)
Apologies	Eva, Lee, Bob, Maria, Peter

Minutes

- All thought Lee's draft consultation document was an excellent start and covered off a great number of the ideas that people had thought are required to widen our consultation reach.
- It was clear there is still a fair amount of uncertainty around what sorts of things portycc will consult on and also how we make clear to the community how we will interpret and use the consultation results (e.g. it's not a vote/referendum we are asking people to take part in).
- Gillian suggested we should attempt to build a good relationship with the library - Gillian to speak to manager to find out what options are open to us within the library (e.g. use of window/display area/library staff to assist with accepting returns of paper questionnaires following consultation).
- We should actively invite groups to attend CC meetings if we know there are topics we know/think May be of interest. We all need to be able to easily access the list of local groups in order to be able to consider who we should invite. Geoff is this possible?
- Add information to local group contact lists - use Geoff's form to gather. (Consider the local Pakistani and Kurdish communities - Emma to look into engaging them).
- Build an email contact list of individual email addresses for consultations - group members should aim to encourage their individuals in their respective groups to sign up via the Geoff's link (via the mailing list link at <http://www.portobelloc.org/maillinglist.php>) to help us build up this list and engage with as wide a spectrum of the community as possible.
 - How do we keep track of who we've asked to sign up to avoid them feeling inundated with requests to sign up?
- Emma is aware of an exercise that was undertaken in the last year (or two) to map a list of organisations in the area. Emma will attempt to track this down.
- Mark will contact Brenda Molony with the email address for people to sign up and find out if this can make the next edition of the Porty Reporter. Geoff has already done this.
- Could we set up portycc postal address? (eg using the library). Gillian were you going to pick up as part of your chat with library?
- Consider whether inserts in the Portobello reporter would be useful and reach enough people to be useful for bigger consultations? It was also suggested that we make enquiries with Brenda to find out whether we can secure more space in the Reporter at times of consultation?
- Emma suggested we set up a stall in Scotmid (with a rolling slot every month or two at set time) which would allow us to seek views and also inform people about what portycc has been doing. Emma to speak with Scotmid. Should consider other locations too where Porty folks go.
- Set up and maintain a network of notice boards - possible locations to include library, Scotmid, Asda, doctor's surgeries, residential care homes, pubs, police station, school playgrounds. Max volunteered to run with this and ensure these were up to date.
 - Could we seek funding for a noticeboard in the Christians (could Bob pick this up?)
- Introducing a suggestion box at the library (which is regularly emptied) would be a good way to gather ongoing feedback. Any other locations?